

HOW TO USE YOUR DIGIPASS DEVICE 320

As soon as you receive your Device, you must call 1bank for the activation.

▪ Initialise your Digipass PIN

Before using your device for the first time you need to change the initial pin as follows:

1. Switch on the device by pressing **OK** for 2 seconds. The screen will display «Initial PIN?» (the 5digit number was given with the device)
2. Enter your initial pin and press **OK**. The screen will display «PIN OK» and continuously «New PIN:»
3. Create a new 5digit personal digipass pin and press **OK**
Note: The device will not accept a pin that is considered insecure i.e. 12345, 11111)
4. The screen will display «Confirm PIN», repeat your new PIN and press **OK**
With the successful change, the screen will display «New PIN OK»
5. To switch off the device press **OK** for 2 seconds.

▪ Create a PIN for Sign On and/or financial transactions

1. Switch on the device by pressing **OK** for 2 seconds.
2. The screen will display «PIN?» , enter your 5digit digipass pin, press **OK**
3. The screen displays the option menu «1.Code» and press **OK**
A 6digit Dynamic PIN will appear on the screen which can be used for either sign on or financial transactions (according to your application selection). By pressing the **OK** option one more time, the PIN is shown in bigger font size.
This code can only be used once and you should repeat this process in order to create a new one.
4. With option **x** you return to the main menu
5. To switch off the device press **OK** for 2 seconds.

▪ Create a PIN for fax instructions

Ensure that you have signed the relevant Fax Indemnity documents before using this facility

1. Switch on the device by pressing **OK** for 2 seconds.
2. The screen will display «PIN?» , enter your 5digit digipass pin, press **OK**
3. The screen displays the menu option, press **▶** for option «2. Signature» and press **OK**
4. The screen will display «Amount?»
For financial transactions enter the amount you wish to transfer without using any decimal digits, for non financial transactions enter 0 (zero) - press **OK**.
A 6digit Dynamic PIN will appear on the screen which you will use in your fax instructions. By pressing the **OK** option one more time, the PIN is shown in bigger font size.
Remember to also include in your fax instructions your User ID, the Dynamic PIN, amount and date of the pin creation
5. With option **x** you return to the main menu
6. To switch off the device press **OK** for 2 seconds.

▪ Change your 5digit Personal Digipass PIN

1. Switch on the device by pressing **OK** for 2 seconds.
2. The screen will display «PIN?» , enter your 5digit digipass pin, press **OK**
3. The screen displays the menu option, press **▶** for option «3. Settings» and press **OK**. When option «1. Change PIN» is shown, again press **OK**
4. Follow the steps in order to create a new 5digit pin and press **OK** after each step
Note: The device will not accept a pin that is considered insecure i.e. 12345, 11111)
7. With option **x** you return to the main menu
8. To switch off the device press **OK** for 2 seconds.

▪ Battery Level information

1. Switch on the device by pressing **OK** for 2 seconds.
2. The screen will display «PIN?» , enter your 5digit digipass pin, press **OK**
3. The screen displays the menu option, press **▶** for option «4. Info» and press **OK**. When option «1. Battery Level» is shown, again press **OK**
4. The screen will display a percentage with the battery level of your device.
5. With option **x** you return to the main menu
6. To switch off the device press **OK** for 2 seconds.